

Zoom Instructions for Parents



Before you ZOOM

1. You will need your computer, Chromebook, tablet, or smartphone. To use your phone, download the Zoom app from the App store or Google Play store.
2. You will receive a notification from the meeting facilitator with a 9-digit meeting ID that you can use to join the meeting. There may also be a password.

To Join a ZOOM

1. Join the meeting by clicking on a ZOOM link provided in an email, going to join.zoom.us, or opening the Zoom app.
2. Enter your meeting ID if you are prompted to do so.
3. Click to join the audio conference.
4. When you are in the meeting, you may click on the start video button to turn on the camera on your device.
5. If you join early, you may see a message that the meeting host has not started the meeting yet or needs to let you in. Just wait patiently until the meeting begins.

ZOOM Controls during a Zoom

Using the icons along the bottom of the screen you can:

- Mute/Unmute your microphone - you may mute your microphone during the meeting to limit background noises. You can un-mute your device to respond and ask questions.
- Start video will turn on/off your camera - turning your camera on allows the participants to see you and know you are following along with them.
- Invite - invite another family member using their email address or phone number.
- View participant list - this opens a list of all the people in the meeting. This also has an option to 'raise your hand.' If you click to raise your hand, it will notify the facilitator.
- Share screen - this allows the facilitator to share their computer screen with you.
- Chat - this opens a chat window where everyone can see any questions you may have and respond to you.



Need more help? Type this address into your web browser for troubleshooting:
<https://bit.ly/ZoomTroubleshoot>